



# BBG ACADEMY TRANSITION GUIDE

22

23

# TABLE OF CONTENTS

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**01**

**Introduction and welcome**

**02**

**Dates for your diary**

**03**

**Transition days and start of  
term arrangements**

**04**

**Communication**

**05**

**Uniform expectations**

**06**

**Travelling to BBG**

**07**

**Resilience**

**08**

**School and behaviour  
expectations**

# INTRODUCTION

This guide has been carefully created in order to provide families of children moving into Year 7 with as much information and advice as possible so that the transition from primary to secondary is as smooth and stress free as it can be.

## **Chronological layout**

The guide has been put together in a very specific way so that you can move through the pages in a chronological manner; the information at the front of the booklet you will need now, moving through the pages towards information you will need for August 2022.

## **Important documents**

Alongside this guide there is an online questionnaire that we require you to complete in order for us to prepare for a smooth start for all students in August.

## **Additional information**

Should you have any further questions which are not answered in this guide, please feel free to contact our Assistant Head, Miss Tanya Binns, who will be happy to assist.

Tel: 01274 871225, email: [tbinns@bbgacademy.com](mailto:tbinns@bbgacademy.com)

# WELCOME FROM THE PRINCIPAL

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The start of any school year is filled with anticipation, eagerness, and no small amount of nerves. We recognise this and want to make your transition to BBG as smooth as possible. I am so proud to welcome you - the parents and students of our 2022 Year 7 cohort - to BBG Academy, part of the Rodillian Multi-Academy Trust.

BBG Academy is, put simply, #TeamBBG. We pride ourselves on being a fully inclusive secondary school; offering places to any student aged 11 to 16 years of age, from all backgrounds and experiences. We work hard to ensure that all students feel welcome, safe and included in our diverse community. In November 2021, BBG was recognised by Ofsted as being an Academy which was GOOD in all areas. It was described in that Ofsted inspection report 'that being a part of our school community is like 'being a part of a family''.

We encourage our students to work hard, make mistakes, learn from them, and keep trying. We believe that our 'growth mindset' is the reason that "All groups of students, regardless of their starting points, make good progress across a wide range of subjects, including English and Mathematics."

We are also a part of the Rodillian Multi-Academy Trust and, as such, we are committed to providing the highest possible opportunities to all children in our community. Part of this commitment means that we expect the highest standards of behaviour, discipline and respect – not just for the colleagues in our Academy, but also towards themselves and each other. It is due to these pillars of expectation that we are able to deliver what we consider to be the most innovative, differentiated and state of the art curriculum available for all our students.

Our focus on collaboration with the wider scope of the Rodillian Multi-Academy Trust means that we are able to continue to seek the best paths for our students, regardless of their starting points. Our Trust is at the forefront of school improvement, and is driven by a core purpose of high expectations on student learning, well-being, and achievement. We recognise that achievement comes in many forms, and work with each student individually to ensure that they are able to reap the highest success possible for themselves.

We are very much looking forward to working closely with all our new students and their families.



From Year 7, our students are taught to be resilient in a dynamic, innovative curriculum that responds to educational research and the needs of our young people. Students have opportunities to learn how to be resilient in the face of difficulties and failure - in chess, in British Sign Language, and in debate (amongst other things) at school - and in physical pursuits and independence found at our English and French Resilience camps. We teach them that with determination, improvement is not only likely - it is inevitable.



# DATES FOR YOUR DIARY

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The dates below are key events that will take place between now and when your child joins us in August 2021. The events are displayed chronologically and the following pages give more information about each event.



## June

Transition Information Evening - Wednesday 29 June, 5-7.30pm



## July

Year 6 Transition Days - Tuesday 5 and Wednesday 6 July, 8.20am-2.30pm



## August

First day of school - Wednesday 31 August  
Rise and Read starts - Tuesday 20 September, 7.40am

## Calendar 2022/23

August 2022						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2022						
Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2022						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2022						
Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2022						
Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2023						
Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2023						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2023						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2023						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2023						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2023						
Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2023						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



School holidays



Training day

(school closed to students)



Bank holiday

(School closed)



Parents Evening



Polling Day

(partial closure)

# TRANSITION DAYS AND START OF TERM ARRANGEMENTS

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All new students are expected to attend both transition days at BBG Academy on Tuesday 5 July and Wednesday 6 July. They will need to arrive for 8.20am and will finish, on both days at 2.30pm. Students should wear the uniform from their current primary school and bring with them a pencil case containing a black pen, pencil, rubber and ruler.

This will be the first opportunity for all students to experience life at high school. They will meet their form tutor and get to know other students in their form. They will spend time getting to know each other, become familiar with the academy and enjoy some fun resilience activities. Students should bring a packed lunch. Please note cans and energy drinks are not permitted on site.

These days provide the perfect opportunity for you and your child to work out how to get to and from school. Parents are requested not to enter the school site at the start or end of the day but are very welcome to meet their children at the gate should they wish to. Please note that unless your child has a disability there is no access to the school grounds for parent/carer cars, this is to ensure the safety of our students.

During the transition days, we will be taking lots of photographs and posting them on our academy Twitter site @bbgacademy so you can keep updated on their progress.

## START OF TERM - WEDNESDAY 31 AUGUST 2021

The new academic year starts on Wednesday 31 August. Students should make their way to school as normal and meet in the school hall where they will be met by their form tutors and Head of Year.

Students should be dressed in their BBG uniform and have all the required equipment with them including their PE kit.

If you would like your child to have a school lunch, could you please ensure they have some cash with them as the Parentpay system will not be activated until after the students are on roll. Further details and log in information will be provided as soon as possible in September.

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# USEFUL CONTACT INFORMATION



01274 871225



office@bbgacademy.com



www.bbgacademy.com



@BBGAcademy

## KEY STAFF



Mrs Luffman  
Principal



Miss Binns  
Assistant Head



Miss Sanderson  
Head of Year 7



Mrs Ashby  
SENCO



Mr Wootton  
Assistant Head



Mrs Wilkinson  
Assistant SENCO



Mrs Brack  
Deputy Head



Mr Aindow  
Assistant Head



Miss Harrington  
Deputy Head

# HELP

You can go to any of these people at  
anytime for help, if you need it

# COMMUNICATION

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## 01 — BBG Bulletin

The BBG Bulletin is a newsletter issued to parents electronically every Friday and highlights the achievements and successes of our students. If you would like to share any news about students outside of the school day please email [bbgbulletin@bbgacademy.com](mailto:bbgbulletin@bbgacademy.com).



## 02 — Twitter

Twitter is updated on a daily basis and again highlights the many activities your children and the school are involved in. Please follow us @BBGAcademy. Most departments within school have their own Twitter accounts so you can keep up to date with relevant subject information. We also have an account for transition information which may be useful to follow over the next few months @BBGTransition.



## 03 — Edulink

BBG Academy is committed to communicating with our parents in the best possible way. Therefore we have introduced Edulink which enables all users to receive notifications from us directly to their phone for example when parents evenings are, extracurricular activities and much more. This is our main communication tool.

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# SCHOOL UNIFORM

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The Academy uniform should be worn on the way to school, during school and on the way home. The 'school day' is deemed to include all activities after school, and walking to and from school.



- BBG Blazer to be worn at all times unless permission is given to remove it.
- BBG tie (purchased from school).
- BBG jumper (optional) - no other jumper is acceptable.
- Collared white shirt – long or short sleeved.
- Dark grey/charcoal traditional style trousers (not linen/skinny or stretch fabric).
- If socks are visible underneath trousers, they should be plain and black or dark grey.
- Plain black shoes – boots/trainers/pumps/canvas shoes are not acceptable.



- BBG Blazer to be worn at all times unless permission is given to remove it.
- BBG tie (purchased from school).
- BBG jumper (optional) - no other jumper is acceptable.
- Collared white shirt – long or short sleeved .
- Dark grey/charcoal traditional style trousers (not linen/skinny or stretch fabric).
- Dark grey/charcoal knee-length pleated skirt (no other style of skirt is acceptable. Skirts shorter than 3cm above the knee are unacceptable).
- Plain black /dark grey tights/socks (over the knee socks are inappropriate).
- Plain black shoes – boots/trainers/pumps/canvas shoes are not acceptable.

Please note some high-street stores sell items labelled as 'suitable school clothing'. Unless they fall in line with our policy they will not be accepted.

There will be an opportunity to purchase and/or order items of school uniform at the Year 6 Information Evening on 29 June. Alternatively, BBG Academy uniform can be purchased from Sports FX, 67-71 Northgate, Cleckheaton, BD19 3HZ. Tel 01274 879569.

# SCHOOL PE KIT

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All students will require trainers and football/rugby boots for outdoor use. Trainers should be appropriate for sport and have a good level of support around the ankle.

Students who are unable to take part in the PE Lesson will still be required to wear full PE Kit. Failure to bring kit will result in an equipment comment being issued.



- BBG polo shirt – indoor/outdoor use.
- BBG half zip jacket (no hood) – outdoor use only.
- BBG reversible top – outdoor use only.
- BBG shorts.
- BBG navy blue football style socks (no other socks will be permitted).
- Gum shield for rugby.
- OPTIONAL
- Plain white or navy base layer to be worn under BBG polo shirt – outdoor use.
- BBG or plain navy tracksuit bottoms (other logos are not permitted).
- Appropriate shoes must be brought to every lesson.
- 1 pair of clean non-marking indoor trainers – pumps/converse/vans or similar are not permitted.
- 1 pair of trainers for outdoor use – pumps/converse/vans or similar are not permitted.
- 1 pair of football/rugby boots for outdoor use.



- BBG polo shirt.
- BBG full zip jacket (no hood) – outdoor use.
- BBG skort or BBG shorts.
- BBG navy blue football style socks (no other socks will be permitted for football or rugby).
- Plain white trainer socks – indoor use all year round, summer use outside.
- Gum shield for rugby.
- OPTIONAL
- Plain white or navy base layer to be worn under BBG polo shirt – outdoor use.
- BBG or plain navy tracksuit bottoms (other logos are not permitted).
- BBG leggings or plain navy-blue sports leggings – outdoor use and dance.
- Appropriate shoes must be brought to every lesson.
- 1 pair of clean non-marking indoor trainers – pumps/converse/vans or similar are not permitted.
- 1 pair of trainers for outdoor use – pumps/converse/vans or similar are not permitted.
- 1 pair of football boots for outdoor use.



# SCHOOL UNIFORM



BBG P.E. Socks  
£6.50 – £7.00



BBG Girls Essentials Leggings  
£13.50



BBG Girls P.E. Leggings  
£13.00 – £16.00



BBG P.E. Tracksuit Pants  
£20.00 – £23.50



BBG Girls P.E. Skort  
£15.50 – £19.00



BBG Girls P.E. Shorts  
£11.00 – £14.00



BBG Boys P.E. Shorts  
£11.00 – £14.00



BBG Knitted Unisex Jumper  
£16.00 – £19.50



BBG Girls P.E. Polo Shirt  
£13.00 – £15.50



BBG Girls Full Zip P.E. Training Top  
£18.50 – £22.50



BBG Boys Reversible Outdoor P.E Top  
£18.50 – £20.50



BBG Boys P.E. Polo Shirt  
£13.00 – £15.50



BBG 1/4 Zip Boys P.E. Training Top  
£18.50 – £21.50



BBG Girls Blazer  
£33.00 – £39.00



BBG Boys Blazer  
£33.00 – £39.00

**SPORTS** *fx*



# EXPECTATIONS OF SCHOOL UNIFORM

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- All students must wear plain black shoes that have no logos or white/coloured decorative elements. Boots, trainers, backless, suede or cloth footwear are NOT allowed. Patent leather are permitted.
  - Socks must be black or dark grey without a pattern.
  - Students may wear belts but they must be plain black with no studs or decoration.
  - School shirts must fit properly and must have a top button and full collar.
  - Linen or slim/skinny fit trousers are not acceptable. This includes trousers that have been taken in and adapted to become skinny.
  - Jewellery is not permitted in school for any student at any time. A single watch may be worn. Any jewellery confiscated will be placed in an envelope and stored securely. It will only be returned to students on the following Friday at 2:30 pm. A detention will be issued.
  - Skirts should be knee length, no more than 3cm above the knee.
  - Without exception, all make-up is banned in Years 7, 8 and 9. This includes nail varnish, false nails and false eyelashes.
  - Students arriving in coats, scarves and gloves must only wear them outside the building. Hoodies/non-school jumpers are not to be worn on the school grounds at any time, including before and after school.
  - Students are only allowed to have natural hair colouring. Greens, blues, reds, etc. are not allowed. Any student with inappropriate hair colour will be removed from circulation. Inappropriate fashion hairstyles are also not permitted, which includes shaved hair, tram lines and other patterns. Students will be removed to Isolation and only permitted back in mainstream lessons when the style is appropriate. Decorative bows and ribbons are not permitted.
  - Students can remove their blazers in class with staff permission but must have their ties and top buttons fastened. Shirts must be tucked in at all times including travelling to and from the Academy.
  - Blazers can be taken off outside the building during break and lunchtime periods.
  - Blazers must be worn at all times in the school building when not in lessons. Students not wearing a blazer will be issued with a detention.
  - Henna is not permitted.
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# EXPECTATIONS OF SCHOOL UNIFORM

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Please be aware:

- Students who arrive at school with incorrect uniform will be removed to Isolation immediately. BBG Academy does not accept notes from parents or carers explaining issues relating to uniform. If your child arrives at school without the correct uniform or hairstyle, for whatever reason, they will be removed to Isolation until the uniform or hairstyle has been corrected. An exception would be considered in light of a serious medical reason but only when a member of the leadership team has seen a letter from a doctor, physiotherapist or other medical specialist to confirm that reason.
  - Confiscated items will be returned to students at 2:30pm on the Friday that follows the confiscation. Items can be collected from reception. Where an item has been confiscated because it is deemed to be dangerous or that it poses a risk to student safety (sharp objects, laser pens, etc), the item will only be returned to a parent or carer and only in person.
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# EXPECTATIONS OF SCHOOL UNIFORM

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Black trainers or pumps of any kind are not permitted as uniform shoes. Please be aware of stores that brand trainer type shoes as school shoes, as they are not permitted.

School shoes must be plain black with no motifs, coloured stitching or coloured/reflective areas. Patent shoes are permitted.

Boots are not permitted as uniform shoes for boys or girls, unless they are prescribed medically.



(These images are only representative examples of appropriate school shoes)

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# STUDENT SCHOOL BAGS

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A student's main school bag must be large enough to properly carry an A4 ring binder. Smaller bags are not appropriate as a main school bag.

'Handbag' or 'purse' type bags for girls are not appropriate as a main school bag. Students arriving at school with incorrect footwear or bag will be removed to Isolation.

General Note: Outdoor clothing (coats, scarves, gloves, etc) may be worn outside the building but must not be worn inside the building. Students are not permitted to wear hoodies under blazers. Items of outdoor clothing worn inside, will be confiscated in line with the school's Positive Discipline (PD) system.

The use of lockers is encouraged.



(These images are only representative examples of appropriate school bags)

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# REQUIRED EQUIPMENT

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Pencil case containing:

- 2 ballpoint pens
- 2 HB pencils
- An eraser
- A compass
- A protractor
- 30cm ruler
- Glue stick
- Whiteboard marker (non-permanent)
- Purple biro (not a felt tip pen)
- Green biro (not a felt tip pen)
- Pencil sharpener

BBG Academy has a policy that requires students to record verbal feedback in their books using purple ink. Students must have a purple and green pen in every lesson.

Literacy is a foundational feature of the curriculum and accounts for a significant number of lessons. Students must have an English dictionary. (Pocket-size versions are recommended). Students must also have a reading book.

Numeracy is a foundation of the curriculum and accounts for a significant number of lessons. Students must have a Casio scientific calculator.

Our ICT curriculum requires students to listen to certain types of digital media. Students must have ear phones compatible with the school system for ICT lessons. They must have an audio jack. No bluetooth headphones.

Scissors should not be carried and will be provided by your classroom teacher when needed.

There will be an opportunity to purchase required equipment at the Year 6 Information Evening on 29 June.

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# OTHER USEFUL INFORMATION

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## 01 — ParentPay

This cashless system is used in school and removes the need for students to carry money. You will be able to use this to pay for food and school trips. We will issue log on details in September. More details can be found at [www.parentpay.com](http://www.parentpay.com). We do not take any cash on site.



## 02 — Snacks and lunches

We offer a full canteen style service throughout the day. Breakfast is served from 7.45am-8.15am. There is a full snack service at break (10.50-11.10am) and a range of hot and cold choices available at lunch. BBG Academy encourages students to make healthy eating choices. Students may also bring a packed lunch if they prefer.



## 03 — Lockers

There are lockers available for students to use throughout their time at BBG Academy. Locker agreement forms will be provided at Transition Evening. Lockers will be allocated to all students who request one but where demand is in excess of supply they will be on a shared basis. Please be aware that replacement lockers keys will cost £5.



## 04 — Planners

Student planners will be issued on the first day in September and will become the students' most important piece of equipment. Students must have their planners with them at all times. Planners must be checked and signed by parents/carers on a weekly basis. Please use the planner for communication with school. Replacement planners cost £5.

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# TRAVELLING TO BBG ACADEMY

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BBG Academy has a wide catchment area with students attending from around the Birstall, Birkenshaw, Gomersal and East Bierley area. There are many different ways to travel to school to make sure you arrive safely and on time. The information below will help you with making the right choice for you.

## 01 — On foot

Many of our students live within a mile of BBG and use this to their advantage by taking the healthy option and walking to school. Being aware of the dangers associated with busy road networks like the A58 Whitehall Road and A651 Bradford Road and practicing good road safety is the key to enjoying this practical transport method. All students must enter the site using the clearly marked pedestrian entrance on Bradford Road. The gate entrance from Kingsley Drive is for students only and is open at the start and end of each school day. Please be aware this access remains locked at all other times.

## 02 — Cycle

A growing number of students cycle to school, taking advantage of the secure bicycle racks at the front of school. Students must be competent riders, aware of the dangers associated with busy road networks. Students must wear cycle helmets at all times if they wish to cycle to school. Some students also choose to come to school on their scooters. Please be aware that bicycles and scooters must NOT be ridden on the school site. Please ensure you bring a cycle lock with you.

## 03 — By car

Parents and carers may drop their children off at school by parking on Bradford Road. We would ask you to park responsibly and be mindful the Academy is in a residential area.

Vehicles must not enter the school site as parking is limited to staff only and moving vehicles on site pose a health and safety risk to students.

## 04 — By bus

The school is well served by local buses and more information can be found by visiting [www.arrivabus.co.uk](http://www.arrivabus.co.uk). Please be advised that all students must have a half fare pass to access child rates on all buses.

If you are new to public transport, it's a good idea to find the stop you will be using so you will be confident and know where to go on your first day.

Details of exact routes and stops can be found at [www.arrivabus.co.uk/journeyplanner](http://www.arrivabus.co.uk/journeyplanner)

If you feel your child may be entitled to free school transport, please contact [freebuspasses4schools@kirklees.gov.uk](mailto:freebuspasses4schools@kirklees.gov.uk). Tel: 01484 416982

# SCHOOL BUS SERVICE

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## 01 — Station Coaches

Station Coaches operate a school bus service on behalf of BBG Academy. Please be aware that all students will require a half fare pass to access child rates on the school bus.

### Inbound From – Batley-BBG Academy

Bradford Road, Smithies Lane, Birstall Market Place, Low Lane, Middlegate, Fieldhead Lane, Lowood Lane, Rochester Road, Branwell Avenue, Lowood Lane, Fieldhead Lane, Church Street, Bradford Road, Church Lane, Hilltop, Oxford Road, Bradford Road, BBG Academy.

### Outbound - BBG Academy-Batley

BBG Academy, Bradford Road, Oxford Road, Hilltop, Church Lane, Bradford Road, Church Street, Fieldhead Lane, Lowood Lane, Rochester Road, Branwell Avenue, Lowood Lane, Fieldhead Lane, Middlegate, Birstall Market Place, Leeds Road, Upper Batley Low Lane, Windmill Lane, Upper Batley Lane, Intake Lane, Brookroyd Lane, Bradford Road.

Bradford Road, Batley (outside bus station) 07.25am - £1.30  
Bradford Road, Batley, (Mother Hubbards) 07.28am - £1.30  
Birstall Market Place (Co-op) 07.32am - £1.30  
Fieldhead Estate (via Church Lane) 07.44am - £1.30  
Arrive BBG Academy 08.00am

Depart BBG Academy 2.40pm  
Gomersal Hill Top 2.45pm - 60p  
Fieldhead Estate 2.50pm - £1.30  
Birstall Market Place 3.00pm - £1.30  
Howden Clough 3.05pm - £1.30  
Batley Girls' High School 3.10pm - £1.30  
Bradford Road, Batley, (Mother Hubbards) 15.20pm - £1.20

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# SCHOOL DAY FOR YEAR 7

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Session	Time
Movement to form rooms	8.20 - 8.25
Registration	8.25 - 8.45
Lesson 1	8.45 - 9.35
Lesson 2	9.35 - 10.25
Lesson 3a	10.25 - 10.50
Break	10:50 – 11:10
Lesson 3c	11:10 – 11:35
Lesson 4	11.35 - 12.25
Lesson 5a	12.25 - 12.50
Lunchtime	12.50 - 1.15
Lesson 5c	1.15 - 1.40
Lesson 6	1.40 - 2.30

Please be aware that our Rise and Read curriculum will commence on Tuesday 20 September 2021 and all Year 7 students must be in school ready for a 7.40am start.

Please note this timetable applies only to Year 7.

Year 7 have their own lunch and break.

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# RISE AND READ

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We have invested heavily, both in terms of energy and finance, in the development of a Year 7 curriculum that will enable every student to become secure in their literacy and numeracy abilities and then to excel in these core skills.

One crucial skill that students must secure before moving forward in their academic careers, is comprehension—their ability to understand information that they are presented with.

Reading books is a very successful way of improving a child's comprehension ability.

'Rise and Read' is a 30-minute programme for Year 7 students, which is intended to support students through guided reading. Guided reading benefits readers of all abilities.

Guided reading instruction is different to independent reading, and is proven to help students improve reading skills. Research clearly demonstrates that, to improve skills, particularly in learning or remediation stages, the student needs to read out loud with feedback. This is NOT saying students should not read on their own, or that there are no benefits for children sitting there looking at books, or that students do not need to read more. It is merely to show that guided reading specifically has significant beneficial effects on helping students develop reading skills.

Guided reading is one of the most effective tools, not only to improve a student's fundamental reading skills but also to help the student develop higher level comprehension skills.

With guided reading we can directly help the student:

- Establish fundamental skills necessary for proficient reading
- Identify weaknesses and strengthen specific skills
- Improve attention to detail
- Build fluency
- Expand vocabulary knowledge
- Develop reading comprehension skills
- Guided reading is enjoyable! Guided reading offers a wonderful opportunity to share the joy of reading with your child.

At BBG Academy, we want to support students in the best way possible to ensure they make progress, as well as stretching and challenging them to achieve their best possible outcomes.

We have expectations of what the students of BBG can achieve and 'Rise and Read' is proven to make significant improvements in students' reading ages. To that end, we require that every Year 7 attends 'Rise and Read', at 7:40, every Tuesday and Wednesday morning.

'Rise and Read' is a compulsory part of our Year 7 curriculum, and as such, students will be issued with detentions if they are late or do not attend these sessions. Please help us support your child to their best outcomes by ensuring their positive participation.

Rise and Read will commence Tuesday 20 September and Wednesday 21 September.

# THE RESILIENCE CURRICULUM

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At the centre of our ethos is a commitment to the development of character, resilience and a growth mind-set. We believe that this has been an intrinsic part of the transformation of our school, both in terms of examination results and the confidence of our young people. The curriculum provides our students with opportunities and skills that they may not have had access to and gives them opportunities that raise their aspirations for the future.

We strive to develop a growth mind-set in each of our young people and our staff – a belief that intelligence is not fixed or inherited but can be improved, if we learn from our mistakes and continually work hard.

Our curriculum is designed to meet the needs of our students. Its core aims are:

- To develop mastery of subjects in terms of both knowledge and skills.
- To develop resilience; emotionally, physically and academically.
- To develop self-confidence and self-worth.
- To make progress in all subjects.
- To raise aspirations and the aspirations of our community.
- To achieve a range of qualifications.
- To equip our students for their next stage and future stages of learning.
- To develop British citizens who respect the rule of law, the rights of others and who make a positive contribution to our community.



# RESILIENCE ACTIVITIES

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TRANSITION DAYS – TUESDAY 5 AND WEDNESDAY 6 JULY 2022

This year we will be running two full transition days allowing your child the opportunity to meet their fellow Year 7 students and to experience life at BBG Academy. Students are required to attend both days. They will enjoy a range of resilience activities that will stretch and challenge them to keep on trying. Students should wear the uniform from their current school and arrive at BBG ready to start at 8.20am. The days will finish at 2.30pm.

## Resilience Camp

This will be a three-day (two night) camp, involving all of our new Year 7 students. Resilience will be the only focus of the camp, and activities and events will look to develop students' physical, intellectual, emotional and social resilience as they work together with new friends.

The Resilience Camp is a compulsory event that is free of charge to all students. A kit list is provided on the next page.

Further details of the Resilience Camp will be available at the Transition Evening on Wednesday 29 June. All students are required to attend.

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# RESILIENCE CAMP KIT LIST

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## 01 — Basic items - essential

- Warm sleeping bag (tied and wrapped in strong bin liner and clearly named)
- Blanket or Karrimat for under the sleeping bag
- Fully waterproof cagoule or plastic mac

## 02 — Clothing

- Hardwearing trainers or walking boots
- Jeans, trousers, tracksuit
- Shirts
- Hat
- Sweaters
- T-shirts
- Shorts
- Pyjamas or separate tracksuit for sleeping in
- Underwear
- Wellington boots (optional)
- Socks

(Please be aware that some activities will involve getting wet during the day, so a change of clothes will be useful whilst other clothes dry).

## 03 — Personal catering equipment - essential

- Lunch box or supply of plastic food bags
- Plastic drinks container
- Knife, fork, spoon
- Two plastic or metal plates
- Soup/cereal dish
- One tea towel

## 04 — Personal hygiene (shower and wash facilities are available on site)

- Lunch box or supply of plastic food bags
  - Plastic drinks container
  - Knife, fork, spoon
  - Two plastic or metal plates
  - Soup/cereal dish
  - One tea towel
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# RESILIENCE CAMP KIT LIST

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## 05 — Other items

- Rucksack - for carrying waterproofs, lunch etc.
- Torch and spare batteries
- Spare plastic bags for dirty/wet clothing
- Spare strong dustbin bag for sleeping bags on return journey clearly labelled with name
- A strap or belt for tying-up sleeping bag at the end of camp
- Pencil case, including pen, pencil, pencil sharpener, rubber, ruler

ALL ITEMS SHOULD BE CLEARLY MARKED WITH FIRST NAME AND SURNAME.

## Other important information

### ELECTRICAL PRODUCTS AND MOBILE PHONES

Students MUST NOT bring any electrical equipment such as iPods, MP3 players and PSPs.

### MOBILE PHONES

Mobile phones are banned and must not be brought to camp. They present the risk of theft, loss or damage and have caused significant disruption to the smooth running of camp in previous years.

An emergency mobile phone contact is available to and from camp. Numbers will be issued prior to camp.

Please note:

BBG Academy will not accept any liability for, or spend time investigating incidents that lead to the theft, loss or damage of mobile phones or other electrical equipment brought to camp against our directions. Any such equipment found on site will be confiscated for the duration of camp and returned to students when we arrive back at school.

### LUGGAGE

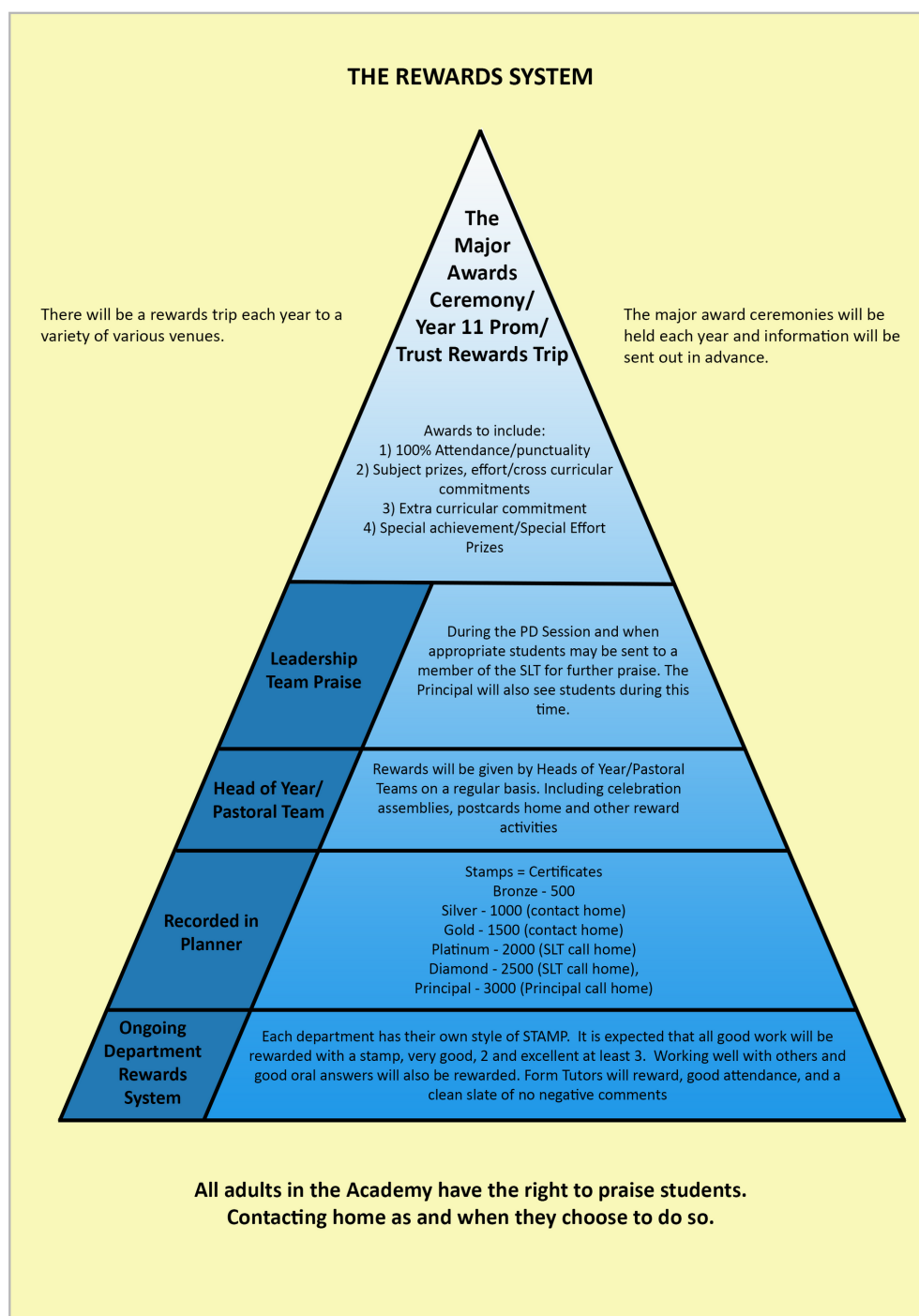
Students must restrict their luggage to one small suitcase or bag, a sleeping bag, and a small drawstring-type day sack or rucksack.

### SPENDING MONEY

Because of the shortness of the stay, and the fact that all food is provided we suggest that students bring no more than £3.00 which can be spent in the tuck shop on site (maximum of £1.50 per day). Students do not require any spending money and will be responsible for any money they bring. It is advised that they keep any money on their person at all times as BBG Academy will not be responsible for any loss or theft of money.

# REWARDS

Rewards are designed to encourage positive behaviour, attendance and attitudes towards learning. The aim of BBG Academy's students is to achieve and succeed. Effort, achievement, resilience and success are recognised in a number of different ways.



# BEHAVIOUR POLICY

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BBG Academy follows the Positive Discipline policy which is in place across the Rodillian Multi Academy Trust. We do not, and will not, tolerate behaviour that disrupts learning. Please read the following information very carefully.

## Around School Rules

- Be polite and respect the feelings of others.
- Do as you are told by staff – first time, every time.
- Wear your school uniform correctly at all times.
- Eat and drink in the right place at the right time.
- Look after property and put litter in bins.
- Walk around the building quietly and sensibly.

## Classroom Rules

- Arrive on time, fully equipped and ready to work.
- Have your equipment and planner open on the desk, ready for a silent register.
- Listen carefully when a member of staff or another student is talking.
- Do your work well without disturbing others.
- Put your hand up and wait for permission to speak.
- Mobile phones and smart watches to be switched off and in bags at all times during the school day.

Further details of the Academy's expectations of behaviour are listed in greater detail in the student planner.

By following these rules students will be equipped and prepared to learn and allow others to learn and teachers to teach. These rules also govern the way we should all behave in school between lessons and at breaks and lunchtime, as well as to and from school.

We believe that students who maintain these rules will be able to work together for success and can be rewarded accordingly.

When students misbehave, they can expect escalating consequences from a verbal warning to a fixed term exclusion. Repeated misbehaviour within a lesson which disrupts the learning of others will lead to removal from lessons and time in Isolation. Certain behaviour will never be acceptable and will result in an automatic fixed-term-exclusion.

These include verbal abuse, violent behaviour, intentional damage/vandalism to property or buildings, repeated defiance.

There are some rare but very serious incidents where the Head of School will always consider permanent expulsion. These are aggravated violence, deliberately setting-off the fire alarm, possession of illegal substances, actions which endanger the health and safety of the school community, assaults against staff (a detailed list is available in school).

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# CONSEQUENCES

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Most young people need clear guidelines in terms of what is considered to be acceptable behaviour.

We have written a clear set of classroom and around school rules. These rules can be found in the student planner. At times, we have to accept that people will not behave or work in an acceptable manner. Please take time to read and consider:

- When misbehaviour is minor, a 'verbal warning' will be given.
- If misbehaviour is more serious or continues after a verbal warning has been issued, a written comment will be put into the student planner.
- If misbehaviour is more serious or continues a second comment will be issued and the student will be moved within the room where possible.
- A third comment within the same lesson will result in a detention for the 3 comments, a moved room and a second detention for the moved room.
- Three negative written comments in a subject per half term will result in a school detention.
- Failure to attend a detention will lead to a Head of School's detention.
- Failure to attend a Head of School's detention will result in the Head of School's detention being reissued and isolation.
- Students who miss more than 2 detentions within the academic year will be given isolation for any further missed detentions.
- Eight negative comments within a single week will result in a student receiving a Head of School's detention.
- A further four comments within a week (Twelve comments in total) will result in a student receiving isolation.
- Misbehaviour around school, students will receive as a minimum a comment, they will be given 10 seconds to comply.
- Any student who is particularly disruptive and/or refuses to follow the classroom or around school rules will be removed to Isolation for a period of time.
- In the event of continued disruption of the learning of others a fixed term of exclusion from school will be considered.

ANY STUDENT FAILING TO MEET THE HIGH EXPECTATIONS OF ACCEPTABLE BEHAVIOUR, MAY NOT BE ELIGIBLE TO TAKE PART IN SCHOOL REWARD TRIPS.

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# TECHNOLOGY

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To have access to the Internet students must follow the following rules;



## 01 — Internet

- Students must not share their password with anyone else.
- Students must not download anything that is sexist, racist, indecent or abusive.
- Students must not download any screen saver, program or game without permission from an authorised person.
- Students must not do anything that may damage or harm the school ICT system.
- Students should only use sites and materials that are appropriate to their schoolwork.

All Internet use is monitored and reported to the Head of School.

Deliberately damaging equipment is vandalism and will result in exclusion and a bill for repair/replacement.

Inappropriate use of the internet, including social media, games, unacceptable sites or damaging others work will result in detention, Isolation or exclusion. You may also lose the use of your internet access.



## 02 — Mobile phones and smart watches

We recognise that mobile phones may be necessary before and after school for some of our students. Mobile phones are brought to school at your own risk. Students are not allowed to use mobile phones or smart watches whilst in the school building. They must be switched off and out of sight from 7.30am until 3.30pm. Please note, mobile phones seen heard or used will be confiscated and returned at the end of the school day on Fridays at 2.30pm. If a student wants to contact home they must go to the main reception at either break or lunch time and request to call home.

Smart watches are not permitted, however watches that measure steps are permitted as long as they do not connect to the internet. All contact with and by students during the school day, should be made through the school switchboard – 01274 871225.

# ATTENDANCE

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All students should strive for 100% attendance at all times; attendance should not drop below the school target set for this academic year of 98%.



## EXPECTATIONS

- Ensure your child attends the Academy regularly, on time and be aware of your legal responsibilities.
- Ensure you contact the Academy immediately whenever your child is unable to attend on the main school number: 01274 871225.
- Provide a written note in your child's planner when they return to the Academy.
- Ensure your child is appropriately prepared for the day.
- To respond to any messages in your child's planner regarding attendance.
- To contact the Academy in confidence whenever there is a problem concerning attendance or punctuality.
- To respond to the appropriate person regarding letters of concern immediately.
- To make every effort to arrange dental and medical appointments before or after school where possible and provide us with evidence of the appointment.
- That telephone contact numbers are available and if changed, the Academy is informed immediately.
- Not to arrange a holiday in term time.

Due to legislation introduced by the Government you will be aware that we no longer authorise any holiday during school time and a fixed penalty fine of £60.00 may be issued by the Authority to each parent/carer.

Students intending to come to BBG Academy, whose attendance is a concern at primary school, will have their attendance monitored during the first half term at the Academy.

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